

# COVID-19: outbreak management plan

## Dorchester Primary School



<b>Approved by:</b>	Stuart Mills	<b>Date:</b> 01/09/2021
<b>Last reviewed on:</b>	01/09/2021	
<b>Next review due by:</b>	01/10/2021 (or sooner if required)	

## 1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
  - There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
  - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

## 2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Stuart Mills will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687) or emailing the local public health team: [Covid19.DPH@hullcc.gov.uk](mailto:Covid19.DPH@hullcc.gov.uk)

## 3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

Appropriate risk assessments will be carried out on staff in clinically extremely vulnerable (CEV) and clinically vulnerable (CV) categories, including pregnant women.

## 4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via letter, social media and text message once a decision has been made.

If recommended, we will limit:

- Residential educational visits and visitors to school
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will (re)introduce:

- › Bubbles, to reduce mixing between groups
- › Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- › Face coverings for parents and carers coming onto the school site
- › Staggered start and finish times

## 5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort and after thorough consultation with the local public health team and Trust Board. If recommended, we will implement the measures in this section.

### 5.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- › Vulnerable pupils
- › Children of critical workers

### 5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school. This will be done through a mixture of pre-recorded lessons, links to live lessons and pre-loaded activities using the following platforms:

- › SeeSaw for children in Reception to year 4
- › Microsoft Teams for children in years 5 and 6
- › Paper copies of work (for children who require them)

The school will provide electronic devices for any child that requires one in order for them to access remote learning.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

These will usually be in the form of a food parcel which can either be collected from the school or, where whole families are isolating, dropped off by a member of staff.

### 5.3 Breakfast Club

We will limit access to breakfast club during term time to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

### 5.4 Safeguarding

We will re-introduce our child protection policy addendum to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by emailing the school: [admin.dorchester@hcat.org.uk](mailto:admin.dorchester@hcat.org.uk) or ringing the school mobile: 07761330670

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- › Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence

- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision